

HOLTON PARISH COUNCIL

Councillors are summoned to the Meeting of Holton Parish Council on

Monday 9th February 2026

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item, they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed: On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies** Allan East
2. **To confirm the Minutes of the Meeting of the Council held on 12th January 2026**
3. **Declarations of Interest**

OPEN FORUM -

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
 - Holton Litter Blitz Saturday 21st March 10.00 am start from Holton Village Hall. National Litter Blitz 13 March – 29 March. Litter bags from SODC and arrange pick up of filled bags.
 - Christmas Decorations December 2026 on Village Green – Clerk to submit proposals and options – in hand
 - Communication Strategy in preparation to submit to PC in March.
6. **Traffic, Road and Highway Matters**
 - 20mph extension – Traffic order published. Circulated email 30/01/2026
 - Surface water issues and highways parking- email circulated 07/01/2026 follow up email 03/02/2026 (circulated)
 - Drains (Holton Turn) Highways have the drains scheduled for maintenance.
 - email to Highways and Tim Bearder referring to blocked road drains, surface water, damage to road surfaces in area from Poplar Mead to Carina circulated 23/01/2026 follow up email 03/02/2026 (circulated).
 - Awaiting removal of Stocks Tree. Suggestions so far from village as to suitable replacement tree – Prunus or Pin Oak.
 - Verge damage – contacted farmers no response as yet.

- Awaiting new Salt Bin. Email circulated 22/01/2026
- Arranging a survey of highway drains map with Clive G and Mel A.

7. Financial Matters

a. Payments: February

b. Clerk's Salary February	550.50
HMRC Nat Insurance Quarterly	60.06
Bank Monthly Service charge (19 Jan)	4.25
Amazon Black and Coloured Printer Inks	72.39
Microsoft Upgrade	84.99
Oxford IT support	75.00
Hugo Fox (12 Jan) Email monthly charge	20.99

b. Bank balances after paying the above and monies received.

Deposit £ 16,277.14 Current £1,193.33

c. Monthly Bank Reconciliation.

d. Appointment of Internal Auditor Eugenia Skelly – Sign Letter of Engagement.

e. To discuss CIL monies and future expenditure.

Total CIL £4,923.00 (circulated). Awaiting response regarding future CIL payments regarding Oxford Brookes development. Email 02/02/2026 circulated

- **CIL regulations state that a parish council can spend CIL funds on the following:**
- **The provision, improvement, replacement, operation or maintenance of infrastructure; or**
- **Anythink else that is concerned with addressing the demands that development places on an area.**

8. Churchyard extension land

Awaiting start date from contractor. Request sent

9. WPS Boundary fence proposals

Details received previously and no further information as yet

10. Wheatley Neighbourhood Plan

To receive further information from Wheatley Parish Council

11. Local Authority Reorganisation - Unitary Authority

Signed letter sent to Minister – email circulated 30/01/2026

12. Planning Applications: None at 02/02/2026

13. **Planning Decisions: South Oxfordshire District Council** None at 02/02/2026

Slaymaker Update: Email circulated 16/01/2026

14. **Reports**

Holton Village Hall. – SODC Grant for Solar Energy received and awaiting decision on further grant from Tim Bearder Councillor Fund. Successful Race Night Friday 23rd January. Orchard Pruning Saturday 28th February, Film Night 6th March, Holton Archive combined with WPS Archives/Archaeology Club Exhibition 14th March.

Orchard – Monthly report and repairs update – Orchard User Guide on website and with Hall Booking Secretary. Orchard sign – in hand. Pruning workshop on Saturday 28th February 10 – 12 pm.

15. **Publications/Letters and forthcoming events**

AGAR Forms to be issued in March (Moore External Auditors)

16. **Items for discussion and/or referral to a future meeting**

Date of Annual Parish Meeting in May. Dates available Wed 20th or Thurs 21st May or Wed 27th or Thurs 28th May.

17. **Date of Next Meeting:** Monday 9th March 2026