

HOLTON PARISH COUNCIL

Councillors are summoned to the Meeting of Holton Parish Council on

Monday 8th September 2025

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item, they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed: On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting of the Council held on 12th May abd 8th June 2025.**
3. **Declarations of Interest**

OPEN FORUM -

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**

- Adopt Holton Parish Council IT Policy (re-circulated with all pages).
- PC WhatsApp add Andrew Mobbs

6. **Traffic, Road and Highway Matters**

Road Safety Group

Updates - 20mph extension, Surface water issues, Ditches, Drains (Holton Turn)
Salt Bin winter refills ordered. Verge cutting. Hedges. Any other issues.

7. **Financial Matters**

a.	Payments: July	VAT incl.
	Clerk's salary July 2025	533.70
	Employer's National Insurance July	17.50
	Richard Taylor Churchyard June	220.80
	Richard Taylor Orchard June	206.40
	Richard Taylor Village Green June	114.00
	Printer Ink Black Cartridges	35.99
	Holton Village Hall April/May/June/PM May	60.00

Receipts:

OCC Village verge maintenance £749.65

Payments August

Clerk's Salary August	533.70
Employer's Nat. Insurance August	
R Taylor July Village	45.60
R Taylor July Orchard	217.20
R Taylor July Church	110.40
Moore Audit	252.00
ROSPA Annual Play Inspection	96.00
Hugo Fox Website emails August	20.99

Payments September

Clerk's Salary September	533.70
Employer's Nat Insurance September	
Public Works Loan Board (22/09/2025)	819.55
R Taylor August Village	tba
R Taylor August Orchard	tba
R Taylor August Church	tba
Hugo Fox Website emails September	20.99

b. Bank balances after paying the above and monies received.

Deposit £ 13,838.41 Current £1,663.93

c. Clerk's Pay Scales Agreement New Rates from April 2025

Details in July and August OALC Newsletter (Circulated). Rate up from £17.79 to £18.35 per hour.

d. Monthly Bank Reconciliation.**e. External Audit Report** 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return. In our opinion the information in Sections 1 and 2 of the AGAR is in accordance with the Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'**f. CIL Payments due in October.**

Total held at 31 March 2025 £2,006.46 to be spent by 2029.
Plus received in April 2025 £2,737.20 to be spent by 2030
Potentially £150.00 to be received in October 2025

g. Precept second half due in September £10,207.50

8. Churchyard extension land

Stone walling completed. Ongoing maintenance of extension land.

9. WPS Boundary fence proposals

10. Planning Applications:

P25/S2417/AG Keepers Cottage, Wheatley Road, Forest Hill, Oxford. OX33 1EP
Construction of new grain store.

P25/S2463/DIS. Holton Park Cottage, Holton. OX33 1PR
Discharge of condition 10 Landscaping Scheme (trees and shrubs only) on planning
Application P23/S3296/FUL

P25/S2464/S73 Holton Park Cottage, Holton. OX33 1PR
Removal of Conditions 6 (Close existing access) and 13 (Demolish specified buildings
Before occupation) and variation of Condition 2 approved plans for P25/S1297/S73

P25/S2496/S73 Slaymaker, Holton. Oxford. OX33 1PR
Removal of condition 4 (Biodiversity Enhancement Plan on application
P24/S3892/HH Retention of detached garage/workshop building and proposed
alteration to the width by 2 metres to 8 metres and repositioning of rooflights.

11. Planning Decisions: South Oxfordshire District Council

P25/S1297/S73 Holton Park Cottage, Holton OX33 1PR
Variation of condition 2 (Approved plans) on application P23/S3296/FUL
Replacement dwelling, formation of new access and associated operations) -to
allow for provision of a detached single storey garage. As clarified by revised block
plan showing location of electric vehicle charging point. **Granted**

P24/S3892/HH. Slaymaker, Holton. OX33 1PR
Retention of detached garage/workshop building and proposed alteration to the
width by 2 metres to 8 metres and repositioning of rooflights (As amended by plans
received 12 June 2025) **Granted**

P24/S3828/FUL. Slaymaker, Holton OX33 1PR
Retrospective application for the relocation of barn from position approved by
consent P05/W0463. As amended by plan received 02 February 2025. **Refused**

P23/S1407/RM Oxford Brookes University, Waterperry Road, Holton. OX33 1HX
Reserved Matters application for the erection of 447 dwellings. **Granted**

P25/S1032/FUL The Park Sports Centre, Wheatley Park School, Holton.
Installation of photovoltaic panels on the existing flat roof, demolition of the existing electricity sub-station enclosure and installation of a new electricity sub station enclosure in the same position. Air Source Heat Pumps **Granted**

P25/S2417/AG. Keepers Cottage, Wheatley Road, Forest Hill, Parish of Holton.
Construction of New Grain Store.
A formal application for Planning Permission is not required. **Granted**

12. Reports

Holton Village Hall: Summer BBQ Friday 1st August, 50th Birthday Celebrations October 25th. Parish Council financial contribution to event

Orchard: ROSPA Inspection Report (Circulated) Actions.

Brookes Liaison – Reserved Matters Planning Granted

13. Publications/Letters and forthcoming events

OALC July and August Newsletters circulated.

Public Meeting Government Reform 22nd September

Highways Open Day Saturday 27th September

A40 Gap Closure – Forest Hill

14. Items for discussion and/or referral to a future meeting

Proposals for Oxfordshire Unitary Authorities

1. One Authority - Oxfordshire County
2. Two Authorities - Oxford and Shires (Cherwell, Oxford City, West Oxfordshire) and Ridgeway (South Oxfordshire, West Berkshire)
3. Three Authorities - Oxford City Council (with expanded boundaries including Holton etc) North Oxfordshire (including much of the existing West Oxfordshire And Cherwell districts) Ridgeway Council (including much of the existing South Oxfordshire and Vale of White Horse districts combined with the existing West Berkshire unitary)

Allocation of Grants

Precept £750.

15. Date of Next Meeting: Monday 13th October 2025