

# HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

**Monday 13th February 2023**

To be held at 7.30 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

**Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.**

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

- a. On the SODC website - southoxon.gov.uk
- b. By prior arrangement with the clerk. (01865 872334)

## **AGENDA**

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 9<sup>th</sup> January 2023.

### **Declarations of Interest**

#### **OPEN FORUM**

3. **District and County Councillor Reports**
4. **Matters arising from the Minutes**
5. **Wheatley Park School Access** – Discussions held with WPS Headteacher, alternative quotes for key pad lock awaited and grant towards the costs applied for.
6. **DMMO Application Forms**  
Definitive map modification order application.
7. **Traffic, Road and Highway Matters**
- 8.a **Financial Matters**

	<b>VAT</b>	<b>Total incl. VAT</b>
Clerk's Salary February		455.00
HWW News annual contribution		450.00
- b. **Bank balances after paying above cheques and monies received**  
**Deposit £29,603.81                      Current £1,708.12**

## **Monthly Cash Reconciliation with Bank Statement**

- c. **Appointment of Internal Auditor 2022/2023 – Eugenia Skelly**
- d. **Internal Controls Policy Check – Andy Murray 31/01/2023**
- e. **Precept changes/Allocations**  
Councillor’s Allowances £400, Village Community Fund £300 and Contingency £500.  
Allocated to Play Equipment Fund.
- f. **Bank Mandate Forms** appointing Brian Pridmore and Roger Farrow as bank signatories completed and posted to Lloyds Bank
- g. **Risk Assessment.**
- 9. **Churchyard extension land**
- 10. **Playground Proposals.**
- 11. **Planning Applications**
- 12. **Planning Decisions: South Oxfordshire District Council**  
P22.S3047/HH. Hawthorn, Holton. OX33 1PS.  
Demolition of garage and conservatory. Construction of two storey double and single rear extension. **Granted**
- 13. **Reports:**  
**Holton Village Hall Management Meetings:**  
Meeting report – Andy Murray. .  
  
**Brookes Liaison** – Robert Barter and Brian Pridmore  
  
**Brookes Residents Association Meeting** – Roger Farrow. Tuesday 21<sup>st</sup> February 6.00 – 7.00 pm Zoom.  
  
**Holton Orchard Committee** – Allan East. Report on Orchard Tidy/Pruning morning Saturday 4th February 2023.  
  
**Wheatley Neighbourhood Plan**  
Wheatley Neighbourhood Plan Review Consultation 19 Jan – 2 March 2023
- 14. **Publications/Letters and forthcoming events**  
Holton Bulb Planting Saturday 11<sup>th</sup> February 10 – 12 noon. Meet at Bus Stop.

Parish Council Elections 4<sup>th</sup> May 2023. The Notice of Election commencing 13 March on notice boards. The final date and time for the receipt of nominations 4 pm on Tuesday 4 April. Nominations must be delivered by hand to Abbey House, Abingdon.

The Annual Meeting of Holton Parish Council shall be held between 9 May and 24 May. First available Monday is 15<sup>th</sup> May 2023. **Set a date, book hall.**

Annual Parish Meeting 1 March – 1 June. Have reserved the hall for Thursday 27 April or Thursday 25 May – **Set and confirm date.**

Dog Waste Bins

Brookes Students. Letter received from Jerry Woods, Director of Estates

Letter from Jan Marlowe thanking PC for grant towards the Holton Archives.

**15. Items for discussion and/or referral to a future meeting**

**16. Date of next meeting** - Monday 13th March 2023

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**