

HOLTON PARISH COUNCIL

Councillors are summonsed to the Annual Meeting of Holton Parish Council on

Monday 10th June 2024

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting of the Council held on 13th May 2024.**
3. **Declarations of Interest**

OPEN FORUM

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**
Road Safety Group – Terms of Reference. Speed Watch report Ian Beach circulated.
Super users report
20 mph speed limit extension.
7. **WP School Access Gate.**
School children and access
8. **Financial Matters**
 - a. **Payments**

	VAT incl.
Clerk's salary June	514.80
Amazon Printer Ink Black X 1	34.50
Richard Taylor churchyard April	211.20
Richard Taylor Orchard May	tba
Richard Taylor Churchyard May	tba
Richard Taylor Village Green mowing/maintenance May	tba
Allan East Bus Shelter storage boxes	138.00
 - b. **Bank balances after paying the above and monies received 02/04/2024**
Deposit £14,829.35 Current £858.85
 - c. **Monthly Bank Reconciliation.**

- d. **Holton Parish Council Annual Accounts y/e 31/03/2024 circulated.**
Annual Internal Audit completed and report circulated.
AGAR Annual Accounting Statement to approve.
9. **Contract of Employment and Job Description - Update**
Clerk's Contract of Employment with Employment Policies and Job description.
10. **Churchyard extension land** - Update.
11. **Brookes Liaison Committee**
Report on meeting of the Brookes Liaison Committee held on Wednesday 5th June.
Bulmers' land proposed footpath. CIL Grant application by 28th June deadline can only apply if land ownership confirmed. Advised to apply on later rounds when land position hopefully clearer.
12. **Planning Applications:**
None as at 4th June 2024
13. **Planning Decisions: South Oxfordshire District Council**
P24/S1167/HH. The Studio, Slaymaker, Holton. OX33 1PR
Alterations and extension to existing dwelling. **Granted**
- P23/S4254/LDE. St. Andrews Field, Holton. OX33 1PZ.
The erection of an agricultural building as an extension of an existing agricultural building. **Certificate of Lawful Use Granted.**
14. **Annual Parish Meeting – Thursday 23rd May 2024** .
Report. Minutes circulated.
15. **Reports**
Holton Village Hall: June/July/August events - Report on D-Day coffee morning on 6th June, Film Night 'The Great Escaper' on June 7th. Orchard Summer BBQ 6.00 pm Friday 2nd August, Afternoon teas to continue fortnightly.
Orchard Committee: Summer Pruning Workshop Saturday July 20th 10am-12 noon
16. **Publications/Letters and forthcoming events**
.GOV.UK Domain and email information. Information circulated. Websites.
OALC May Newsletter - circulated
17. **Items for discussion and/or referral to a future meeting**
18. **Date of next meeting** - Monday 8th July 2024

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT