

HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

Monday 27th March 2023

To be held at 7.30 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

- a. On the SODC website - southoxon.gov.uk
- b. By prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 13th February 2023.
3. **Declarations of Interest**

OPEN FORUM

- 4 **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Wheatley Park School Access** – Update on grant funding for key pad lock and self close spring and any further discussion with the Head Teacher.
7. **DMMO Application Forms**
Definitive map modification order application
8. **Traffic, Road and Highway Matters**

9a	<u>Financial Matters</u>	VAT	Total incl. VAT
	February		
	Richard Taylor Landscapes	21.00	126.00
	March		
	Clerk's Salary March	-	455.00
	Office expenses 2022/23	18.03	171.96

Clerk Annual Allowance for use of home/office/equipment		152.00
Public Works Loan payment (Orchard)	-	918.99
Richard Taylor Orchard Fencing	190.00	1140.00

VAT refund 2022/23 received £1006.03

- b. Bank balances after paying above cheques and monies received**
Deposit £28,636.12 Current £744.17

Monthly Cash Reconciliation with Bank Statement

- c. Bank Mandate Forms** completed - Brian Pridmore and Roger Farrow now both signatories to Holton Parish Council Lloyds Accounts.
- d. Holton Parish Council Accounts y/e 31/03/2023 to be prepared.**

10. Risk Assessment.

- 11. Churchyard extension land** Details of fencing on western boundary confirmed with Richard Hunt.

12. Playground Proposals/Grants

13. Planning Applications

P23/SO716/HH. Oak Close Cottage, Holton. OX33 1EH
Rear and side extension to an existing property together with an attached new build garage.

14. Planning Decisions: South Oxfordshire District Council

15. Parish Council Elections 4th May 2023

Notice of Election posted on notice boards
Completion of Nomination Forms.
The final date and time for the receipt of nominations 4pm on **Tuesday 4 April**.
Nominations to be hand delivered to Abbey House, Abingdon by 4.00pm 4th April 2023
Annual Meeting of Holton Parish Council **Monday 15th May** (Committee Room)
Annual Parish Meeting **Thursday 25th May** (Holton Village Hall)

16. Reports:

Holton Village Hall Management Meetings:

Meeting report – Andy Murray.

Brookes Liaison – Robert Barter and Brian Pridmore – Report on meeting with Bidwells re. Brookes Reserved matters.

Brookes Residents Association Meeting – Roger Farrow. Tuesday 21st February.

17. **Publications/Letters and forthcoming events**

18. **Items for discussion and/or referral to a future meeting**

Dog waste bins

Clerk succession planning.

19. **Date of next meeting** - Monday 17th April 2023.

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT