Holton Parish Council meeting was held on Monday 11th April 2022 starting at 7.30 pm in Holton Village Hall Committee Room

Present:
Chairman - Robert Barter
Vice-chairman – Allan East
Councillor - Roger Farrow
Councillor - Brian Pridmore
Parish Clerk - Sonja Barter

Also present:

1. Apologies: Andy Murray

1a. Declarations of interest: Robert Barter declared an interest in agenda item 4 Access to Wheatley Park School as the access crosses land under his control.

2. To confirm the minutes of the meeting of the council held on Monday 14th March 2022 which had been circulated to all councillors before the meeting.
Proposed by Allan East
Seconded by Roger Farrow **All agreed**

OPEN FORUM

3. District and County Councillor Reports
No District/County Councillor present

4. Matters Arising from the Minutes:
Orchard Hedging/Fencing. Quote for post and wire stock fencing received from Richard Taylor. It was agreed to accept his quote dated 10/04/2022 of £950.00 + VAT subject to final adjustments regarding actual ground measurements, height of stock fencing and number of posts.
Proposed Brian Pridmore
Seconded Roger Farrow

Cllr Tim Bearder (SODC) has awarded a maximum grant of £500.00 towards the Orchard fencing project.

Wheatley Park School footpath – Response received from the Headteacher regarding an undertaking about access for school children

The proposals in the letter were not considered adequate and failed to reassure the Parish Council that there would be guarantees of future access for Holton pupils while at Wheatley Park School.

It was agreed that Allan East would initially draft a sample letter which gave the appropriate assurances and for this to be discussed and approved by the Parish Council before forwarding to Tim Martin, The Headteacher of Wheatley Park School

The definitive map modification order procedure had been circulated prior to the meeting.

Brian Pridmore proposed a motion that Holton Parish Council would start the process to apply for a Definitive Map Modification Order.
This was put to the vote: Brian Pridmore and Allan East for the motion. Roger Farrow against, Robert Barter had declared an interest and did not vote. Carried 2-1.

The application process starts with the applicant sending a brief summary and details of the supporting evidence to be submitted. A list to be circulated of what needs to be included in this initial submission to the County Council. The County Council then decides whether there is sufficient evidence for a full application to be submitted.

5. Traffic, Road and Highway Matters

Water leak under the flyover bridge on Waterperry Road. A check to be made on site.

6. Financial Matters

a. Accounts submitted for payment

Clerk's Salary April		455.00
OALC Subscription		150.00
Oxford Green Belt Network Subscription		15.00
Oxford Event Hire - tables/chairs for Jubilee		346.80
Christmas Lights		76.65
M & S Prosecco Jubilee		126.00
R Taylor Landscapes Church		96.00
R Taylor Landscapes Orchard		80,40
R Taylor Landscapes Village		60.00
VAT 2021/2022 repayment	£988.97	
Precept Payment	£9,868.50	

b. Bank balances after paying above amounts and monies received

Deposit £27,327.83
Current £1,280.83

c. Parish Council Accounts 2021/2022 y/e 31 March 2022

The accounts for the year 21/22 have been prepared and showed an income of £23,333 and expenditure of £16,494.

The certificate of exemption AGAR (Annual Governance and Accountability Return) was completed, approved and signed.

It was proposed by Brian Pridmore and seconded by Allan East that the Clerk's Report be accepted, the accounts paid and the AGAR Exemption Form submitted

All Agreed

7. Churchyard

The Church Solicitors Winckworth Sherwood have been appointed to act in the transfer of land and will contact Richard Hunt's solicitors Royds Withy King (Oxford). The PC chairman has forwarded the Heads of Terms approved by R. Hunt.

8. Playground Proposals

Plans and quotes in hand and will be presented at the Annual Parish Meeting in May.

9. Planning applications:

None

10. Planning Decisions (South Oxfordshire District Council):

P21/S3199/FUL. St Andrew's Field, Holton. OX33 1PZ
To widen an entrance. Removal of a section of wall. Installation of new farm gates.

Granted

11. Reports

Enforcement SE20/188. Holton Field Groundworks Land adjacent Wheatley Park School, Holton. OX33 1PZ. The Enforcement Officer is awaiting a retrospective planning application. Mentioned in the above planning decision statement.

Holton Village Hall Meeting. Coffee mornings, Jubilee Quiz and Jubilee celebrations on Sunday 5th June which will include teas, games, roundabout, play bus, bar etc. This will be a free event for the village sponsored by the Parish Council. The costs so far around £1,700 and it was agreed to add £500 from the community fund to the existing budget of £1500.00 to make the figure up to a maximum of £2000.00 for the Jubilee celebrations.

Proposed by Brian Pridmore and seconded by Allan East. **All agreed**

Holton Orchard - A meeting of the Orchard
Committee to be called to discuss 2022 maintenance and the play equipment proposals.

Brookes Liaison Group – Robert Barter and Brian Pridmore – No news on any progress with the site plans and access. Contact to be made with Brookes Estates Manager Mark Tugwell and Kevin Heritage of WP School.

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Brookes Residents' Meeting – Roger Farrow – Nothing to report.

Neighbourhood Plan (Wheatley) – Roger Farrow – Nothing to report.

Wheatley and Holton Good Neighbour Scheme – Deb Bale – Nothing to report.

12. Publications/Letters and forthcoming events

Clare Wright letter re. Orchard boundary by Holton House entrance. The Chairman and Clerk met Clare Wright to view the details on the ground. Clare to send a copy of her land registry map and measurements to the Parish Council and the PC to compare with the Orchard land registry map.

13. Items for discussion and/or referral to a future meeting

Date of the annual parish meeting set for Thursday 12th May 2022.

Allan East had been contacted about a Ukranian Refugee project supported by Wheatley Parish Council. The Clerk to contact WPC and get information and how HPC could help with their support.

14. Date of next meeting. The next Parish Council Meeting will be held **o**n Monday 9th May 2022 starting at 7.30 pm.

There being no further business the meeting closed at 9.33 pm.