

HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

Monday 11th March 2024

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies:** Allan East
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 12th February 2024.
3. **Declarations of Interest**

OPEN FORUM

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
Portrait of King Charles ordered.
6. **Traffic, Road and Highway Matters**
Village Litter Blitz – Sunday 24th March start 11.00 am outside Holton Village Hall.
Risk Assessment and Insurances in place.
Road Safety Group – awaiting volunteers.
7. **WP School Access Gate and 20 mph limit extension.**

8. Financial Matters

a. Payments	VAT incl.
Clerk's salary (£515 + £60 backpay)	575.00
Printer Ink black	34.89
Public Works Loan Repayment	879.21
Office Expenses Jan – March year end 31/03/2024	27.35
Holton, Waterperry & Waterstock News	450.00
Annual working from Home Allowance 23/24	152.00

VAT reclaim to 28/02/2024 submitted £901.84

- b. Bank balances after paying the above and monies received**
Deposit £7,226.71 Current £552.49

- c. **Monthly Cash Reconciliation with Bank Statement**
9. **Contract of Employment and Job Description - Update**
Clerk's Contract of Employment with Employment Policies and Job description.
10. **Churchyard extension land**
11. **Brookes Liaison Committee**
Report on meeting with Savills Monday 26th February
Footpath Bulmer's land.
12. **Planning Applications:**
Planning Committee Notification – P23/S1723/FUL Site at the entrance to the track to Warren Farm, Holton. Meeting at SODC from 6.00 pm 13th March 2024.
Register to speak by 12 noon 12th March
13. **Planning Decisions: South Oxfordshire District Council**
P23/S4253/FUL. St Andrews Field, Holton. OX33 1PZ
Erection of an agricultural building (retrospective) **Refused**
- P24/S0215/HH. Leafield House, Holton. OX33 1PZ.
Part single, part two storey rear extension. **Granted**
14. **Reports:**
Holton Village Hall Management Meeting Andy Murray
Orchard Committee: Fixing and position of teak bench
OCC Highways Super Users
New Sports Facility Focus Group – Brian Pridmore
15. **Publications/Letters and forthcoming events**
Funding for community infrastructure SODC – Expression of interest
16. **Items for discussion and/or referral to a future meeting**
Communication protocol for correspondence to and from Parish Council.
17. **Date of next meeting** - Monday 8th April 2024

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT