

HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

Monday 9th October Monday 2023

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 11th September 2023.
3. **Declarations of Interest**

OPEN FORUM

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**
Wheatley Park School verge posts

7.	<u>Financial Matters</u>	VAT	Total incl. VAT
a.	Payments		
	Clerk's salary		485.00
	Maple Tree Grant		750.00
	Moore (External Audit)	42.00	252.00
	TEEC website hosting/Domain	25.20	151.19
	Parish Office Expenses June – Oct	16.02	128.93
	Richard Taylor tba		

Received: VAT repayment £3,868.10
OALC Refund Course fee £96.00

- b. **Bank balances after paying the above and monies received**
Deposit £13,878.26 Current £1268.27
- c. **Monthly Cash Reconciliation with Bank Statement**
- d. **Conclusion of Audit.**

8. **Contract of Employment**
Contract of Employment update on progress Personnel Committee.
9. **Standing Orders**
Update to Model Standing Orders 2022. Adopted 2004 needs updating - circulated
10. **Financial Regulations**
Update to Model Financial Regulations 2019. Adopted 2004 needs updating - circulated
11. **Churchyard extension land**
12. **Planning Applications**
None at 2/10/2023
13. **Planning Decisions: South Oxfordshire District Council**
None at 2/10/2023
14. **Reports:**
Holton Village Hall Management Meetings – Andy Murray

Orchard Committee: To organise a committee meeting. Committee members: Peter Oughton, Joy Green, Julia Dobson, Allan East and Sonja Barter.
Orchard tidy and pruning workshop - December

Brookes Liaison – Report on meeting with Savills and Crest Nicholson on 14th September
15. **Publications/Letters and forthcoming events**
16. **Items for discussion and/or referral to a future meeting**
17. **Date of next meeting** - Monday 13th November 2023

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT