

HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

Monday 11th September Monday 2023

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 10th July 2023.
3. **Declarations of Interest**

OPEN FORUM

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**
Verge cutting policy and future management.
Wheatley Park School verge posts
Fix my Street reports: 'Kill your speed' sign (scheduled to be fixed) and dislodged 'Give Way' signpost (To be fixed as a priority).

7.	<u>Financial Matters</u>	VAT	Total incl. VAT
a.	Payments		
	Clerk's salary – August		485.00
	Clerk's salary – September		485.00
	Richard Taylor – Orchard (July)	28.80	172.80
	Richard Taylor – Village maintenance (July)	15.00	90.00
	Richard Taylor – Church (July)	34.00	204.00
	R. Barter Noticeboard Paint	10.48	62.86
	Notice Board Painted (T. Smith)		60.00
	Public Works Loan 22/09/23		899.10
	Richard Taylor – August - tba		
b.	Bank balances after paying the above and monies received		
	Deposit £2,633.28		Current £2,748.69
c.	Monthly Cash Reconciliation with Bank Statement		

- d. **VAT Reclaim – September.**
- e. **Financial provision for maintenance and replacement of Play Equipment and Verge Maintenance.** PC Budget to date. Precept to be discussed and agreed in November/December for January 2024
8. **Contract of Employment – Update Standing Orders – Update Financial Regulations**
Model Standing Orders updated 2022 and Model Financial Regulations updated 2019. Holton PC Standing Orders and Financial Regulations both adopted 2004 and need updating in line with the revised Model documents.
9. **Churchyard extension land**
10. **Play Equipment**
11. **Planning Applications**
P23/S2384/O. Waterstock Golf Course. OX33 1HT
The demolition and clearance of existing buildings and structures to allow the construction of up to 120,000 sqm of Use Class E employment floorspace comprising Research and Development units, Light industrial units etc.
12. **Planning Decisions: South Oxfordshire District Council**
13. **Reports:**
Holton Village Hall Management Meetings – Andy Murray
Request from village hall for the orchard committee and Parish Council to discuss a future policy regarding access if orchard was to be booked for village wedding which would include the erection of a marquee. No request as yet for such a booking but has been done twice in the past and provided added income towards Orchard maintenance. Orchard usage now changed with the welcome addition of Play equipment and but could result in access, safety and security issues whilst constructing marquee etc. The Hall Booking Secretary would appreciate some guidance regarding such a booking.
- Orchard Committee:** To organise a committee meeting. Committee members: Peter Oughton, Joy Green, Julia Dobson, Allan East and Sonja Barter.
- Brookes Liaison –** Report on meeting with Savills and Crest Nicholson on 1st August and further meeting arranged for September 14th.
14. **Publications/Letters and forthcoming events**
Comments received re verge maintenance.
Roles and Responsibilities online course Tuesday 3rd October 9.00 am – Charli Keely.
15. **Items for discussion and/or referral to a future meeting**
16. **Date of next meeting** - Monday 9th October 2023

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT