

**HOLTON PARISH COUNCIL**

**The Holton Parish Council meeting was held in Holton Village Hall on Monday 8th January 2018 starting at 7.30 pm.**

**Present:**

Chairman Robert Barter  
Vice-Chairman Allan East  
Councillor Anthony Yeates  
Councillor Roger Farrow  
Parish Clerk Sonja Barter

**Also present:** John Walsh (District Councillor) Kirsten Johnson (County Councillor) Anne Purse, Chris Roerig (Village Resident)

1. **Apologies:** Brian Pridmore
- 1a. **Declarations of interest:**  
None

**OPEN FORUM**

Kirsten Johnson gave an update on County Council matters: The request for a Public Enquiry into the route of the Oxford/Cambridge Expressway, Rural transport matters and the continued issues around the Holton Village Green.

John Walsh discussed the Terence House Planning Appeal and current application. Waste collection dates. Note: HWW News - putting rubbish out the night before as collections start early in the morning.

Anne Purse gave an up-date on the Maple Tree Children's Centre and asked that the Parish Council consider further grant funding in the next year.

Chris Roerig explained his objections to the Terence House planning application.

2. **To confirm the Minutes of the Meetings** of the Council held on **Monday 11th December 2017** which had been circulated to all councillors before the meeting

Proposed by Robert Barter  
Seconded by Allan East

**All agreed**

3. **Matters Arising from the Minutes:**

Website – Allan East will be making some changes to the website.

Grants - It was agreed to award The Maple Tree £750 as last year and ShareCare £426 which covers our total Grants Budget (S.137) 2018/19 of £1176.

Farmers' letters – To be sent.

Speed surveys – These were carried out before Christmas, awaiting the results.

#### **4. Traffic Road and Highway Matters**

Village maintenance issues to report - Granite setts have been replaced. Awaiting verge improvements by Holton Cottage and removal of vegetation by kerbing on Waterperry Road and bridge over the A40. Or maybe that has been carried out although the area has been left in a mess – further enquiries to be made.

#### **5. Financial Matters**

##### **a. Accounts submitted for Payment**

Clerk's Salary January	361.25
Clive Laman Village Maintenance December	322.50
Holton VH PC meeting 11/12/17 and 08/01/18	26.00
Domain Name reg. Free Parking 1 yr.	12.99
Batteries for Christmas Lights	10.98

##### **b. Bank balances after paying above:**

<b>Deposit</b>	<b>£9,611.33</b>
<b>Current</b>	<b>£530.79</b>

##### **c. Risk Assessment**

Holton Parish Council Risk Assessment 2017/18 was discussed and all risks and measures taken, checked and confirmed.

It was proposed by Robert Barter and seconded by Allan East that the Clerk's Report be accepted and the Accounts paid. **All Agreed**

#### **6. District/County Councillors**

Both District and County Councillors dealt with their business early in the meeting due to commitments at other parishes that evening.

#### **7. Neighbourhood Plan.**

Written report from John Fox Chairman WNP Committee - circulated

#### **8. South Oxfordshire Local Plan**

The response from CPRE to the Local Plan was noted. Fully supportive of Holton Parish Council's views.

#### **9. Oxford Brookes - No report.**

**10. Planning Applications**

P17/S3715/FUL. Terence House, Holton. OX33 1PS

Amendment No 2.

Variation of Condition 2 of Planning Permission P14/S3212/FUL to move the building 1.8 m closer to NW boundary. Amplified by GCN Licence and amended plans received 20<sup>th</sup> November 2017.

Amendments to approved pool/garage building under planning permission P14/SO338/FUL. (Erection of a four bedroom dwelling with ancillary pool/garage) (As amended by Design and Access Statement received 22 November 2015)

**Recommend Refusal** for the following reasons:

DWG 2/3: Main elevations in relation to approved schemes and adjacent buildings 15/12/17, The outline of Approved Building A is a clear misrepresentation of the position of the building approved in P14/S3212/FUL as it is shown as being significantly higher in relation to adjacent buildings than the approved Drawing 4.

The proposed building is too high and the negative impact on the adjoining properties is materially greater than the approved planning permission

This amendment seeks to increase by 250mm the ridge height of Building A over that proposed in Amendment No 1 which contained the same misrepresentation as above.

This amendment introduces fenestration on both elevations facing adjacent properties.

DWG 2/3 refers to Modular Skylights but it is not clear from the drawing where these would be situated and therefore whether there would be light pollution affecting adjoining properties.

**11. Appeal Ref: APP/O3115/W/17/3188341. Terence House, Holton, OX33 1PS**

Erection of a four bedroom dwelling with ancillary pool/garage. (As amended by additional information received from applicant on 7 March 2014) (As amended by plans ref 1-2 and 2-2 dated 19<sup>th</sup> April 2017)

Application reference: P17/SO918/FUL. Appellants name: Pierre Vivant.

Appeal start date 7<sup>th</sup> December 2017.

Representations were made to the Inspector by Holton Parish Council on 9<sup>th</sup> January 2018 by written representation (see planning file)

**12. Planning Decisions (South Oxfordshire District Council)**

P17/S3736/HH 2 Holton Turn, Holton. OX33 1QL

Construction of a single storey rear extension.

**Granted**

P17/S3830/LDP Dutch Farm Barn, Waterperry Road, Holton. OX33 1PW

Re: Certificate of Lawful Development for: Conversion of existing agricultural buildings to 3 no 2/3 bedroom houses.

**Refusal of Certificate of Lawful Development**

P17/S3951/HH. Poplar Mead, Holton. OX33 1PZ

Construction of rear facing gable wall and dormer window to increase usable floor space in old roof void.

**Granted**

**13. Reports**

Holton Village Hall Management Meeting January report.

Draft Annual Accounts for 2017 presented. Internal decorations underway in the Hall.

**14. Publications/Letters and forthcoming events**

Maple Tree Children's Centre official opening on 11<sup>th</sup> January 2018.

NAG meeting on 17<sup>th</sup> January 2018 – Liz and Fred Dike attending on behalf of the Parish Council

**15. Items for discussion and/or referral to a future meeting**

Planning status of building/garage at The Paddock to be checked.

**16. Date of next meeting.** The next Parish Council Meeting will be held on Monday 12<sup>th</sup> February 2018 starting at 7.30 pm in Holton Village Hall Committee Room.

There being no further business the meeting closed at 9.10 pm.