

HOLTON PARISH COUNCIL

AGENDA

ANNUAL MEETING OF HOLTON PARISH COUNCIL

MONDAY 10th MAY 2021 AT 7.30pm

- 1. Apologies**
- 2. Election of Chairman**
- 3. Election of Vice-Chairman**
- 4. Declaration of Acceptance of Office of Chairman.**
- 5. Formal adoption of Standing Orders/Financial Regulations and model Code of Conduct**
- 6. To appoint members to serve on the undermentioned committees:**
 - a. Holton Orchard**
 - b. Holton Village Hall Management Committee**
 - c. Oxford Brookes Residents'**
 - d. Brookes Liaison Group**
- 8. To fix the dates of ordinary meetings of the Council for the ensuing year.**

The first Monday in the month and no meeting in August. 11 meetings starting at 7.30 pm.

HOLTON PARISH COUNCIL

Councillors are summonsed to the Virtual Meeting of Holton Parish Council on

Monday 10th May 2021 following on after the AGM

Virtual Meeting (via Zoom)

Signed: S. L. Barter, Clerk to the Council

Log-in details to follow

Members of the Public wishing to attend the meeting please contact the clerk for details of log-in Contact: clerk@holtonparishcouncil.org.uk or 01865 872334

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and also if possible visit the sites. Planning applications may be viewed:

- a. On the SODC website at www.southoxon.gov.uk/planning/ApplicationList.jsp
- b. By prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting** (Virtual) of the Council held on Monday 12th April 2021

OPEN FORUM

3. **Matters arising from the Minutes:-**
Website Review – History page progress,
useful links page and link to register of
interests.
Decide on whether to return to Meetings in the Hall from June
Bus Shelter Notice Board repairs and painting
4. **Traffic, Road and Highway Matters**
Terence House building works progress.
Waterperry Road by bridge water leaking out of manhole cover – repairs appear to
be successful..
Potholes reported – Now marked awaiting repairs.

5. **Financial Matters**

a. **Accounts submitted for payment**

Clerk's Salary May	432.00
Clive Laman	130.00
BHIB Insurance	291.94
R. Taylor Orchard April	151.20
R. Taylor Churchyard	180.00
R. Farrow Tree light batteries	11.00
H. Hargreaves Digger Ditching	200.00

b. **Bank balances after paying above cheques and monies received**

Deposit: £ 18,683.10 Current: £1,745.53

c. **Holton Parish Council Accounts y/e 31 March 2021.**

Books and Accounts are now with the Internal Auditor – Eugenia Skelly.
Sign Certificate of Exemption = 2021

6. **District and County Councillor Report**

Elections 6th May.

7. **Churchyard**

The Chairman is preparing the heads of terms for the transaction. Awaiting response from the Church representatives.

8. **Playground Proposals**

9. **Planning Applications**

none

10. **Planning Decisions: South Oxfordshire District Council**

P21/S0910/HH. 6 Barns Close, Holton. OX33 1QB

Single storey conservatory to the rear of the property.

Granted

11. **Reports:**

Enforcement Updates: Waterperry Road and Len's field.
Holton Village Hall Annual Report/AGM

12. **Publications/Letters and forthcoming events**

Road Sign cleaning in Holton. Citizens Advice letter

13. **Items for discussion and/or referral to a future meeting.**

14. **Date of next meeting** - Monday 14th June 2021

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT