

HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

Monday 13th November 2023

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 9th October 2023.
3. **Declarations of Interest**

OPEN FORUM

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**
Wheatley Park School verge posts – meeting with Jon Beale, County Highways
Grass Cutting completed for year.

7. <u>Financial Matters</u>	VAT	Total incl. VAT
a. <u>Payments</u>		
Clerk's salary		485.00
Richard Taylor Village		tba
Richard Taylor Orchard		tba
Richard Taylor Churchyard		tba
Microsoft 365 Basic Update backup annual fee		19.99
b. <u>Bank balances after paying the above and monies received</u>		
Deposit £12,891.93	Current £1,213.08	
c. <u>Monthly Cash Reconciliation with Bank Statement</u>		
d. <u>Parish Council debit card.</u>		
e. <u>Precept 2024/25 Draft</u>		

8. **Contract of Employment**
Contract of Employment update on progress from Personnel Committee.
NALC Clerk's Pay Agreement.
9. **Standing Orders**
Updated Model Standing Orders 2022. Circulated for Adoption
10. **Financial Regulations**
Update to Model Financial Regulations 2019. NALC in process of updating so await new version before adopting,
11. **Churchyard extension land**
12. **Planning Applications:**
P23/S3417/HH. Oak Close Cottage, Holton. OX33 1PR
Full refurbishment of and new two storey rear extension to the existing dwelling together with a new build garage and link.
Amended plans and drainage information.
13. **Planning Decisions: South Oxfordshire District Council**
P23/S3002/HH. Willow House, Holton. OX33 1PS
Proposed single storey rear and first floor side extension with associated internal and external works. **Granted**

P23/S2384/O Waterstock Golf Course. Land east of Junction 6am M40 Waterstock. OX33 1HT
The demolition and clearance of existing buildings and structures to all for the construction of up to 120,000 sqm of Class E employment floorspace. **Refused**
14. **Reports:**
Holton Village Hall Management Meetings – Andy Murray

Orchard Committee: Meeting held 19th October (Minutes circulated). Pruning workshop Saturday January 13th 2024. Grant applied to purchase an additional bench. Existing bench to be fixed to ground (R. Taylor).

Brookes Liaison – Meeting with Savills and Crest Nicholson on Monday 20th November 5.30 at Wheatley Parish Office.
15. **Publications/Letters and forthcoming events**
Neighbourhood Plan Referendum – voting 23rd November 2023
16. **Items for discussion and/or referral to a future meeting**
17. **Date of next meeting** - Monday 11th December 2023

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT