

# HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

**Monday 13th June 2022**

To be held at 7.30 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

**Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.**

Members should endeavour to acquaint themselves with the plans before the meeting and also if possible visit the sites. Planning applications may be viewed:

- a. On the SODC website - southoxon.gov.uk
- b. By prior arrangement with the clerk. (01865 872334)

## **AGENDA**

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 9th May 2022.
- 2a. **To adopt the Code of Conduct 2022 as recommended and adopted by South Oxfordshire District Council.**  
Copies forwarded to all Parish Councillors on 23/05/2022

### **Declarations of Interest**

### **OPEN FORUM**

3. **District and County Councillor Reports**
4. **Matters arising from the Minutes:-**  
Orchard Boundary and fencing. Grant received and RT Landscapes instructed.  
Ukrainian Refugees – Allan East update.
5. **Wheatley Park School Access** – To consider the response letter from the Headteacher – forwarded to Councillors on 30/05/2022  
Update on progress of the Definitive map modification order application.

6. **Traffic, Road and Highway Matters**

7. **Financial Matters**

Clerk's Salary	455.00
R T Landscapes - Orchard	241.20
R T Landscapes - Churchyard	192.00
RT Landscapes - Village	84..00
Orchard bench preserver (Dobson)	24.71
Jubilee Bunting (Wright)	34.16
Jubilee Nosecco (Holmes)	27.00
OALC Clerk Zoom Course	66.00
Jubilee Rebellion Bitter	95.48
Jubilee Tea Cup Ride	450.00
Jubilee Playbus £200.00/ Food/Prizes (Cooke)	356.89
Jubilee Ox Event Hire extra chairs	63.00
Jubilee Collection bucket	15.00
Jubilee extra sandwiches/Fruit Kebabs	91.00
Jubilee expenses – tea/milk/sdwiches/Nosecco (Holmes)	32.56
OALC Chairman's Training Day	110.00

**District Councillor Grant for Orchard fencing received £500.00**

**Jubilee Celebrations Expenditure details: £2,223.93**

**Internal Controls Policy – circulated 09/06/2022.**

b. **Bank balances after paying above cheques and monies received**

**Deposit £33,206.60                      Current £651.71**

**Parish Council Accounts 2021/2022 y/e 31 March 2022** Auditor Report, sign accounts, complete Annual Governance and Accountability Return 2021/22. Notice of Conclusion of Annual Audit.

**Notice of Public Rights to inspect the accounts Monday 6<sup>th</sup> June 2022 – Friday 15<sup>th</sup> July 2022.**

8. **Churchyard**

Solicitors engaged and contract proceeding. R. Hunt contacted and briefing his solicitor.

9. **Playground Proposals.**

Update on proposals and feedback from Parish Meeting

10. **Planning Applications**

P22/S1906/FUL. Church Farm Stables, Holton, OX33 1PR

Proposed replacement barn to form new dwelling with basement.

- 11. Planning Decisions: South Oxfordshire District Council**  
P22/S0345/LDE. Slaymaker, The Studio, Holton. OX33 1PR  
Certificate of Lawful Use or Development. **Granted**  
5 new residential dwellings to be known as 1-5 Bartholomews Place, Holton
- 12. Reports:**
- Enforcement Updates:** Holton Field Groundworks ref. SE20/188 The Enforcement officer requested that the owner put in a Planning Contravention Notice or Full Planning Application. A Planning Application was submitted but lacked detail and information and was rejected. More details requested.
- Holton Village Hall Management Meetings** – Coffee mornings, Afternoon teas, Jubilee Quiz a successful evening and The Jubilee Holton Party on Sunday 5<sup>th</sup> June was a brilliant success and enjoyed by 200+ villagers. Friday Bar openings from 7.00 pm on 24<sup>th</sup> June and 1<sup>st</sup> July 2022
- Brookes Liaison** – Robert Barter and Brian Pridmore – Meeting held with Wheatley Parish Council representatives. Invite District and County Council representatives Tim Bearder and Alexandrine Kantor to future meetings, both agreed.
- Brookes Residents' Meetings** – Roger Farrow
- Wheatley and Holton Good Neighbour Scheme** – Deborah Bale
- Neighbourhood Plan** – Roger Farrow. Report circulated to Holton and Wheatley residents by John Fox. Holton Parish Council and Wheatley Parish Council have paper copies of the Neighbourhood Plan and links included on both websites.
- 13. Annual Parish Meeting – Thursday 12<sup>th</sup> May 2022.**  
18 persons present, Playground proposals presentation and comments, speeding traffic and safety of pedestrians raised by villagers. The Parish Council to investigate methods of achieving road safety improvement and proceed with the playground proposals. Annual Parish Meeting Minutes circulated on 09/06/2022.
- 14. Publications/Letters and forthcoming events**  
Wheatley and Holton Play and Activity Day Saturday 16<sup>th</sup> July. Holton Playing Fields
- 15. Items for discussion and/or referral to a future meeting**  
Operation London Bridge – forwarded 18/05/2022
- 16. Date of next meeting** - Monday 11<sup>th</sup> July 2022

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**