

# HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

**Monday 10th July 2023**

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

**Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.**

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

a. On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

## **AGENDA**

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on 12<sup>th</sup> June 2023
3. **Declarations of Interest**

### **OPEN FORUM**

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**  
Verge cutting policy and future management.  
Wheatley Park School verge posts

7. <b><u>Financial Matters</u></b>	VAT	Total incl. VAT
a. <b><u>Payments</u></b>		
Clerk's salary – July		485.00
Eugenia Skelly – Internal audit 22/23		119.00
Holton Village Hall – Meeting room hire		51.00
OALC Roles & Responsibilities – Online	16.00	96.00
Earthwrights – final payment	3,164.40	18,986.40
Richard Taylor – Orchard	55.70	334.20
Richard Taylor – Churchyard	51.00	306.00
Richard Taylor – Village maintenance	36.00	216.00

**Receipts - Capital Grant from SODC SCAP22-23: £11,632.00**

- b. **Bank balances after paying the above and monies received**  
**Deposit £5,621.03                      Current £ 1.183.35**
- c. **Monthly Cash Reconciliation with Bank Statement**

8. **Clerk's Contract of Employment** - circulated for discussion
9. **Churchyard extension land**
10. **Play Equipment**  
Earth Wrights final inspection.  
Warranties and Maintenance schedule and checks. Disclaimer notice.  
Financial provision for maintenance and replacement to be discussed.
11. **Planning Applications**  
P22/S3975/O. Oxford Brookes University, Holton. OX33 1HX  
Amendment No 6  
Additional information. (Response extension to 14<sup>th</sup> July)  
  
P23/S2144/FUL. Oxford Brookes University, Holton. OX33 1HX  
Use of Blocks A D and M as boarding/guest/hotel accommodation.  
(Retrospective Application).
12. **Planning Decisions: South Oxfordshire District Council**  
P23/S1814/LDP. Holton Park Cottage, Holton. OX33 1PR  
Proposed gym outbuilding.  
Lawful development granted.  
  
P23/S1391/LDE. Home Farm House, Holton. OX33 1QA  
Construction of new garage and formation of hardstanding.  
Requires full planning permission.
13. **Reports:**  
**Holton Village Hall Management Meetings** – Andy Murray  
  
**Brookes Liaison** - Robert Barter and Brian Pridmore Report on Teams Meeting held on 21 June with Will Sparling Planning Office.  
Savills letter on behalf of Crest Nicholson to set up meeting with the Liaison Group.  
  
**Holton Orchard** – Coronation Bench delivered and in Orchard.  
  
**Tree Wardens:** Dominique and Kieron Smith have taken on role of watering and checking the Field Maple tree which OCC planted on the verge as part of a county wide village tree scheme.
14. **Publications/Letters and forthcoming events**
15. **Items for discussion and/or referral to a future meeting**
16. **Date of next meeting** - Monday 11<sup>th</sup> September 2023 (No meeting in August)

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**