Holton Parish Council meeting was held on Monday 8th November 2021 starting at 7.30 pm in Holton Village Hall Committee Room

Present:
Chairman Robert Barter
Vice Chairman Allan East
Councillor Brian Pridmore
Councillor Andy Murray
Councillor Roger Farrow
Parish Clerk Sonja Barter

Also present: Mandy Smith (The Maple Tree Children's Centre)).

1. Apologies: None

1a. Declarations of interest: None

2. To confirm the minutes of the meeting of the council held on Monday 13th September 2021 which had been circulated to all councillors before the meeting.
Proposed by Brian Pridmore
Seconded by Allan East **All agreed**
The Meeting due to be held on 11th October had to be cancelled due to the Clerk and Chairman both testing positive for Covid.

OPEN FORUM
Mandy Smith presented the Annual Report and Accounts of the Maple Tree Children's Centre The Trustees Report and Accounts April 2020 to March 2021 had been circulated. A request for further funding from the Parish Council for the year 2022-2023.

3. District and County Councillor Reports – None in attendance.

4. Matters Arising from the Minutes:
Thank you to Allan East and Brian Pridmore for fixing the 'Unknown Tommy' statue on the Village Green near the Horse Chestnut Tree as a mark of respect and remembrance.

5. Traffic, Road and Highway Matters
Waterperry Road – road edge next to pavement – sprouting weeds need clearing and/or weed kill. Richard Taylor to be asked if he could clear the mud and weeds from the kerbside.

6. Financial Matters a. Accounts submitted for payment

Clerk's Salary October	432.00
Clerk's Salary November	432.00

R. Taylor Orchard September	151.20
R. Taylor Churchyard September	180.00
R. Taylor Village September	84.00
Royal British Legion Tommy September	200.00
TEEC Website Hosting (September)	144.00
Zoom subscription	143.88
The Maple Tree Grant 21/22	750.00
R. Taylor Orchard October	151.20
R. Taylor Churchyard October	180.00
R. Taylor Village October	84.00

8 September 2021 Precept received £9808.00
27 October 2021 CIL monies received £1,977.38

b. Bank balances after paying above amounts and monies received
Deposit £23,469.46
Current £1,126.29

c. Precept April 2022/March 2023
Preliminary discussion on Draft Precept before final precept provisions agreed in December 2021. Draft figures were circulated and discussed.

It was agreed to grant £750.00 to the Maple Tree for the year 2022/2023.

Plans to fund some celebrations for the Queen's Platinum Jubilee dates 2 June – 6 June 2022 to be included in the Precept. A grant of £500 towards the sound equipment and hearing loop installation at Holton Village Hall. The Maple Tree £750.00. Tree maintenance and nature trail. Footpath improvements. Churchyard extension £1,500. CIL funds allocated to the Play Equipment Project.
The Chairman to prepare a final 22/23 precept calculation for consideration and final approval at the December meeting.
It was proposed by Andy Murray and seconded by Brian Pridmore that the Clerk's Report be accepted and the accounts paid. All Agreed

7. Churchyard
Contacted David Bendor Samuel today and no progress to report. The Rev. Nigel Hawkes has contacted the Diocesan Board who have failed to appoint a solicitor and do not appear to be trying to make any progress with the matter. If this lack of action continues it might be that the Parish Council may have to complete the transfer of land to the Parish Council as a temporary measure and then transfer the title to St Bartholomews

8. Playground Proposal
Proposals and prices received from Discovery Timber Plan and Earthwrights. The preferred option at this stage was the Earthwrights play equipment

Further talks with Earthwrights to go over the specification and how it would fit into the Orchard and whether this could include some of the woodland belt alongside the orchard. Discussion followed regarding the making of tracks and nature trails in this area and fencing or hedging the roadside boundary to make the area as secure as possible.

9. Planning applications:

P21/S4245/HH. The Hollies, Holton. OX33 1PR
Demolition of existing rear extension, subsequent erection of single storey new extension and first floor side extension to provide enlarged living space.
The Parish Council agreed to leave the decision to the Planners to deal with as they saw fit.

P21/S4261/LB. Pond Farm, Holton. OX33 1PY
Amendment to design of west porch as approved uder P20/S3135/LB.
The Parish Council support this application.

P21/S3199/FUL. St Andrew's Field, Holton Road, Holton. OX33 1PZ
To widen an entrance. Removal of a section of wall. Installation of new farm gates.
The Parish Council objects to this application for the following reasons: The existing access has always been adequate for the agricultural and ancillary usage to date and the removal of a section of the old park wall would destroy the unique character of the village landscape.

10. Planning Decisions (South Oxfordshire District Council):

P21/S3199/RM Land at Church Farm, Holton. OX33 1PR
Erection of 5 detached dwellings. 3 x 3-bed and 2 x 4-bed. **Granted**

11. Reports

Enforcement SE20/188. Holton Field Groundworks Land adjacent Wheatley Park School, Holton. OX33 1PZ. The case officer Anne Wilkinson visited the site on 25 August and will prepare a report and notify the Parish Council. Awaiting report.

Holton Village Hall Meeting –. Allan East. Film Nights to start again on 19th November. Quotes received for a new Hall Speaker/Sound system and hearing loop system. Application for a County Council grant underway. Friday Bar Nights. The issue of the Hall's Reserve Policy was discussed and the committee will be reviewing this after the publication of the Hall 31 December 2021 year end accounts in early January. There are a number of improvement projects listed already with the sound equipment around £7000 about to be undertaken and various other projects and proposals under consideration when time and funds allow

Allan East the Parish Council representative on the Village Hall Committee would like to stand down from this role and hand over to another Parish Councillor.

A volunteer to take on this role on behalf of the PC required for the January meeting

Report back to the Village Hall Committee about support funding from the Parish Council to encourage village/community events

Holton Orchard = Andy Murray. No meetings to report.
Hedging/fencing options to be considered for the road boundary and area for walkways/trails In the wooded areas. Some of this to be considered for incorporation in the Playground equipment.

Brookes Liaison Group – Robert Barter and Brian Pridmore – No meetings or news to report. Robert Barter to contact Kevin Heritage for an update on the access issues.

Brookes Residents' Meeting – Roger Farrow – next meeting 23rd November.

Neighbourhood Plan (Wheatley) – Roger Farrow – No reports.

Wheatley and Holton Good Neighbour Scheme – Deb Bale. No reports.

12. Publications/Letters and forthcoming events
Footpath No 7. There seems to be an anomaly in that a short section at the end of the lane at Holton passing Pond Farm Barns and Old Park Farmhouse has no recorded status for public use. This proposal is for a Definitive map modification order to add the section of un-made track to Footpath No 7. The Parish Council support this modification.

Shotover Estates has submitted a document known as a Highways Statement to Oxfordshire County Council This document makes it clear that the landowner acknowledges the public rights of way recorded on their land and that at the time of making the deposit they do not wish to dedicate any other ways over the land shown on the accompanying map. The map to be checked by Holton's Footpath Officer Brian Dobson. This statement is a process which happens every 20 years.

Dr. Rogers Trust – Agenda for meeting of the Trustees on 9 November, Accounts 2021 and Investments. For information.

13. Items for discussion and/or referral to a future meeting
Abandoned Green Bin on Village Green – Arrange pick up by Biffa.

14. Date of next meeting. The next Parish Council Meeting will be held in Holton Village Hall Committee Room on Monday 13th December 2021 starting at 7.30 pm.
There being no further business the meeting closed at 10.00 pm.